



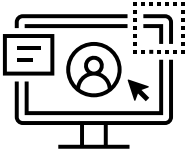
Valida User Guide

Guide for GPs and Clerical Users
without Smartcards

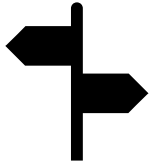
In partnership with OneLondon
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Background & Context



Universal Care Plan for London (UCP), uses a piece of software locally to integrate with EMIS or SystmOne – **the Valida client**

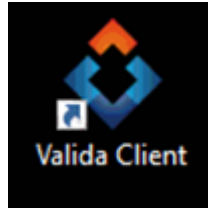


The Valida client will only work when the user is also logged into EMIS or SystmOne which ensures users have a legitimate relationship with the patient (they can see the patient's record in EMIS or SystmOne), and enables bi-directional communication between the UCP and EMIS or SystmOne.

This saves duplication of data entry and ensures relevant data added to a UCP outside of the originating organisation is added to patient records where appropriate.

Create account

Find the Valida icon on your desktop and double click to get the application to start. After this first time, the Valida client will start whenever the machine is restarted.



Access Valida Client



Upon launching the Valida client, the following screen will appear:

The screenshot shows a window titled "Valida (DigiEvo Test)" with a status bar "No patient selected". The main content area is titled "Valida authentication" and contains a section for "Smart card" with the text "Please insert your smart card to use smart card authentication." and a blue underlined link "I don't have a smartcard". The footer reads "Powered by BPAC Clinical Solutions © 2023".

Click on the “I don’t have a Smartcard” link

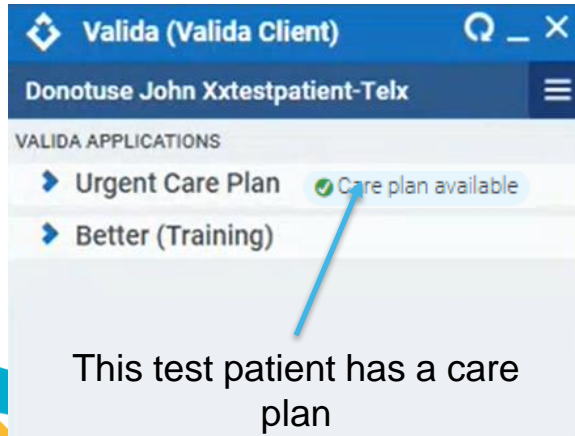
Enter the username and password (these will have been provided to you) plus your Organisation’s ODS code

The screenshot shows the same window as the previous one, but the "Valida authentication" section now displays a "Username and password" form. It includes the text "If you do not have account details, please contact support helpdesk." and three input fields: "Username", "Password", and "Organisation". A "Login" button is positioned below the fields. The footer reads "Powered by BPAC Clinical Solutions © 2022".

Access Valida Client



- The Valida Client will log in
- When you do this for the first time you may see an activation screen generated by EMIS or SystmOne. Please see the next two slides.
- The application(s) available to you will appear as tiles.
- The name of patient open in EMIS or SystmOne will now appear in the Valida window.



- The Valida Client is logged in and the application(s) available to you appear as tiles.

Activating EMIS



If One Time Activation (OTA) has been enabled in EMIS you will not be asked to activate on your machine. If you see the screen below, OTA has not been enabled. Please ask your manager to enable OTA and retry. There is a separate guide to OTA available from the UCP Support Team.

UCP Contact Details:

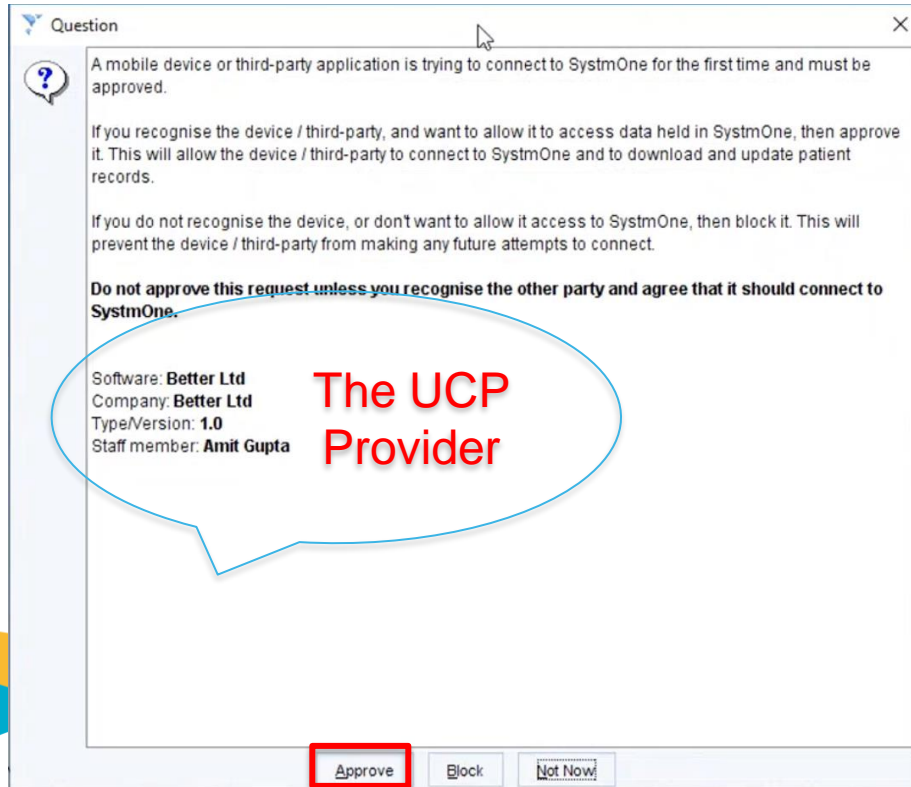
<https://ucp.onelondon.online/contact/>

The screenshot shows the EMIS Web interface. At the top, the 'emisWeb' logo is displayed. Below it, a progress bar consists of 15 small squares in various shades of blue. The main content area features a dialog box titled 'Activate New Partner Product'. Inside the dialog box, the text reads: 'This is the first time this product has been used on this machine. Please enter your username and password to activate the product'. There are three input fields: 'Username:', 'Password:', and 'CDB'. Below the input fields are two buttons: 'Activate Product' and 'Cancel'. To the right of the 'Cancel' button are four colored squares: cyan, blue, cyan, and dark blue. At the bottom of the dialog box, there is a copyright notice: 'Copyright © Egton Medical Information Systems 1988 - 2007. All rights reserved. Computer misuse act 1990. Unauthorised access to this system is an offence.'

TPP SystemOne Users - Activating the Better SCPA



Now that you are logged into the Valida Client, you may be asked to confirm that you want the Better (software provider of the Universal Care Plan) to access SystemOne – press Approve.



For the first approval in any organisation, the user doing the approval must have admin rights in SystemOne. If you do not have admin rights and cannot activate the device, please find a user with admin rights in SystemOne and ask them to approve the mobile device in SystemOne. Now all users, with or without admin rights, will be able to approve the device on their machines.

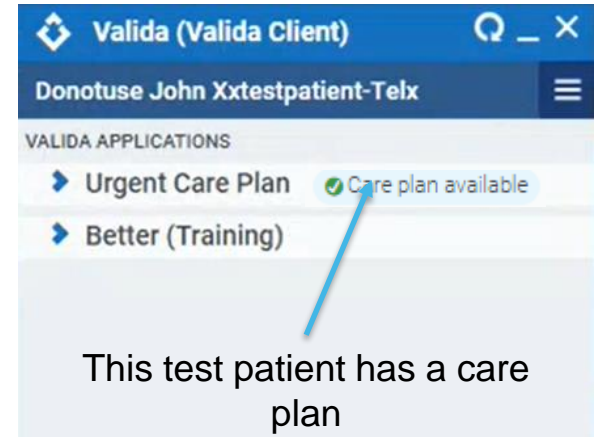
Getting access to a plan

Valida is now activated in EMIS or SystemOne. You can now access the care plan.



- Now load a patient in your record system.
- After a few seconds, the patient's name will appear in the header of the Valida client.
- Select Urgent Care Plan to launch the patient's care plan to view an existing care plan or start a new one.

You will see the following:



All done!

The Valida account activation process is complete.



Service Support for Implementation



- For any queries or more information about configuring the Valida client, please contact the [UCP Support Team](#)
- For more information about the Universal Care Plan, please visit ucp.onelondon.online